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## Cayman Islands Annual Client Memo 2022 / 23

Our Cayman Islands Office Annual Client memo is an opportunity for us to share key updates within the company and provide a reminder of key dates for the year ahead. We value our client partnerships and thank you for continuing to trust us as your Cayman Islands financial services partner.

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### Cayman Services

We can meet the Cayman entity needs of our clients through a broad range of corporate, trust and fund administration services. Our services are complemented through strong partnerships with complementary service providers on island. Please reach out to your Account Manager to discuss any Cayman Islands service needs.

#### Corporate Services

- Company Formation
- Partnership Registration
- Limited Liability Company (LLC) Registration
- Registered Office Services

#### Regulatory & Governance Services

- AML Officers and AML Support Services
- FATCA and CRS Reporting
- Domiciliary / Economic Substance Services
- Directorships and Committee Participation

#### Fund Services

- Fund Administration
- Accounting and NAV Calculation
- Registrar and Transfer Agent Services

#### Liquidation & Other Services

- Voluntary Liquidation and Strike Off
- Service of Process Agent
- Government Reporting Assistance

#### Trust Administration

- Trust Administration (Private Client & Unit Trust)
- Trust Accounting

#### Marine Services

- Vessel Registration
- Vessel Representation

### Global Reach

Trident Trust operates in over 20 jurisdictions across Africa, the Americas, Asia, the Caribbean, Europe and the Middle East. Whether your need relates to a Cayman Islands entity, assistance in the Caribbean region or beyond, we are well placed to help you. Your Cayman Account Manager will be pleased to help you and will be able to connect you with local expertise across our global network of offices.



Please connect follow us on [LinkedIn](#) to catch the latest news from around our Group and the industry.

## Key Cayman Personnel

Please meet our expanded senior management team.



**Nick Bishop**  
Regional Managing  
Director



**Gwen McLaughlin**  
Executive Director



**Rafael Elias**  
Non Executive  
Director



**Tamara Hill**  
Head of Trust &  
Corporate Services



**David Mungall**  
Head of Fund  
Administration



**Jeff Alban**  
Head of Investor  
Services



**Simon Gorter**  
Chief Operating  
Officer

## Annual Registered Office Payment Reminder

As we reach the end of the year, please be reminded that settlement of fees relating to registered office services and the underlying government charges are due.

Trident Trust invoices for these fees in Q4 to enable us to meet year-end government filing and payment deadlines. We ask that all clients settle these invoices in a timely manner (30 days of receipt) to avoid government penalties.

### Payment Steps

To provide an efficient service, please ensure that:

1. Payment of Trident Trust outstanding invoices have been paid in full
2. The name of the Cayman entity and/or the invoice numbers are identified on the payments

Unfortunately, where delays are caused by incomplete invoice numbers and/or name of the Cayman entity, we may not be able to credit your payment, which will result in the funds being returned. Such event may result in the entity incurring penalties for late paid government fees.

For entities formed during the year, the invoice shall reflect adjusted fees charged to bring them into line with our annual billing cycle.

Please note that our general administration services and related expenses are billed separately throughout the year.

### Questions?

Please contact your Account Manager or our office accounts team on 1-345-949-0880 / [cayman@tridenttrust.com](mailto:cayman@tridenttrust.com) should you have any questions with respect to annual fees or our bank details.

## Key Cayman Islands Dates

November 2022	
14th	Public Holiday - Office Closure
December 2022	
26th	Public Holiday - Office Closure
27th	Public Holiday - Office Closure
31st	Economic Substance Notification Due Date (exc. Trust Structures) Economic Substance Return Deadline for Year End 2021 (for Relevant Entities)
January 2023	
1st	Cayman Islands Government Registration Fees Due
2nd	Public Holiday - Office Closure
15th	Cayman Islands Monetary Authority - Assessment for Unpaid Fees
23rd	Public Holiday - Office Closure
31st	Failure to Complete Annual Return & Pay Government Fees - No Longer in Good Standing
February 2023	
22nd	Public Holiday - Office Closure
March 2023	
31st	Failure to Complete Annual Return & Pay Government Fee - 33.3% Penalty Applied
April 2023	
7th	Public Holiday - Office Closure
10th	Public Holiday - Office Closure
May 2023	
15th	Public Holiday - Office Closure
June 2023	
19th	Public Holiday - Office Closure
30th	Failure to Complete Annual Return & Pay Government Fee - 66.6% Penalty Applied
30th	2022 Audited Financial Statements and FAR filings due with CIMA
July 2023	
3rd	Public Holiday - Office Closure
31st	2022 FATCA and CRS Filings due
September 2023	
15th	Cayman Islands CRS Compliance Form Filing Deadline
30th	Failure to Complete Annual Return & Pay Government Fee - 100% Penalty Applied