

# Accountant – Client Accounting

October 2022

Trident Trust is a leading independent provider of corporate, trust and fund services to the financial services sector worldwide, employing over 900 staff across a global footprint that spans Africa, the Americas, Asia, the Caribbean, Europe and the Middle East. Client focused and service oriented, we only employ individuals who are professionally minded, committed and able to demonstrate good interpersonal skills.

## The Role

The accountant will be responsible for managing a portfolio of client entities comprised of a mixture of holding entities, financing entities, and companies involved with the provision of services, trademarks, properties, partnerships, etc. The successful candidate will manage all accounting and VAT tasks related to that portfolio, along with basic tax administration of the underlying companies. The client accountant will report directly to the senior manager of the client accounting department.

## Duties

- Bookkeeping for all entities under the assigned portfolio, including bookkeeping and NAV calculations for alternative investment funds
- Preparing monthly, quarterly, or semi-annual management accounts as requested by clients
- Preparing and submitting monthly VIES forms
- Preparing and submitting quarterly VAT return forms
- Providing basic tax and VAT advice as required
- Performing computations of tax penalties and assisting clients with effecting tax payments
- Assisting in the preparation of transfer pricing studies
- Assisting with the classification and reporting of reportable entities under the FATCA/CRS legislation
- Attending to auditors' queries and assisting them in completing audits
- Attending client meetings and analysing any queries clients may have in relation to their entity's accounting position and/or tax affairs
- Reviewing audited financial statements to safeguard the local directors from any unfavourable exposure
- Monitoring workload to ensure deadlines are met and highlighting potential delays or problem areas to the manager
- Achieving a good working knowledge of Viewpoint client accounting software and learning to use it efficiently, as prescribed by internal guidelines

- Monitoring settlement of invoices

## Skills and Knowledge

- Qualified ACCA, ACA or CPA member, or a candidate near completion of the ACCA, ACA or CPA qualification
- Ability to work under pressure and meet deadlines
- Good self-organisation
- Good use of initiative
- Responsive and reliable
- Good attention to detail
- Conscientious positive outlook
- Learning agility
- Competence in using Microsoft Office Suite

## Remuneration

An attractive compensation package will be based upon the successful candidate's relevant experience and overall suitability for the position.

## How to Apply

Applications, which will be treated in the strictest of confidence, should include a full C.V. Please submit to:

Human Resources Manager  
Trident Trust Company (Cyprus) Limited  
Tel: +357 25820650  
Email: [dshakallis@tridenttrust.com](mailto:dshakallis@tridenttrust.com)