



NBCO INCORPORATION QUESTIONNAIRE AND INFORMATION FORM

The following information is required to incorporate a corporation under The Nevis Business Corporation Ordinance, 2017. Information on the corporation’s shareholders, directors and officers is not filed with the office of the local Registrar of Corporations. Please see our website at www.morningstarnev.com for our Terms of Business.

PROPOSED NAME

- Corporate names may be in any language. The text of the articles of incorporation will be in English.
- The following suffixes or their abbreviations are acceptable: “Limited”, “Ltd.”, “Corporation”, “Corp.”, “S.A.”, “A.G.”, “Incorporated”, “Inc., GmbH.”
- Certain other suffixes may be utilized at the discretion of the Registrar. Please contact us to have us check if a preferred suffix may be utilized.
- Certain words are prohibited or restricted in the names of Nevis entities. If you would like a current list of such words, please let us know and we will provide you with same.

Please list at least three names in order of preference.

1. _____
2. _____
3. _____

AUTHORISED CAPITAL

Our standard articles of incorporation provide that the corporation has an authorised share capital of US\$100,000 comprising 100,000 registered shares of US\$1.00 par value each. Where no par value shares are to be issued the authorised share capital will be 1,000 registered shares at no par value. Please indicate below.

- 100,000 Registered Shares of \$1.00 each par value
- OR
- 1,000 Registered Shares at No Par Value

If a non-standard authorised share capital is to be used please describe the share capital below. If you wish for the corporation to have the authority to issue Bearer Shares in addition to Registered Shares, please indicate here.

If par value of shares is to be in a currency other than US dollars, please specify.

Note: If the corporation will issue bearer shares, the shares must be held in the custody of an approved custodian in Nevis. Morning Star Holdings Limited is an approved custodian. Do you require information on our bearer share custody services?

- Yes
- No



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BYLAWS

Standard bylaws are provided with each set of corporate documents. Please indicate the following.

Standard Bylaws [] Yes [] No

If non-standard bylaws are to be used please indicate on a separate page changes to be made.

Principal office _____

Time and date of annual meeting: Time _____ Month _____ Day _____

PURPOSE OF THE COMPANY

Please indicate the purpose for which the Company is required and provide full details – a response such as “holding company” or “investments” is not sufficient.

SOURCE OF FUNDS

Please indicate the source of funds and the estimated value of capital to be used to capitalize the company.

DIRECTORS

A minimum of one Director must be appointed to the Board. The Director(s) may be corporate entities or natural persons.

Number of directors on initial board _____

Please include the complete name and address of each director.

Director #1

Name _____

Address _____

Telephone _____ Email _____

Occupation _____

Director #2

Name _____

Address _____

Telephone _____ Email _____

Occupation _____



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Director #3

Name
Address
Telephone Email
Occupation

OFFICERS (Optional)

Corporations may maintain officers such as a President, Secretary, Treasurer or Managing Director, or as determined by the directors, but it is no longer mandatory for a corporation to have any officers.

Officer #1

Name Position
Telephone Email
Occupation

Officer #2

Name Position
Telephone Email
Occupation

Officer #3

Name Position
Telephone Email
Occupation

SHAREHOLDERS AND BENEFICIAL OWNERS

Please provide complete name and address of each shareholder and each beneficial owner if different from the shareholders. Shareholders may be entities or natural persons.

Shareholder #1

Name
Address
Number of Shares
Telephone Email
Occupation



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Shareholder #2

Name
Address
Number of Shares
Telephone
Email
Occupation

Shareholder #3

Name
Address
Number of Shares
Telephone
Email
Occupation

Beneficial Owner #1

Name
Address
Telephone
Email
Occupation

Beneficial Owner #2

Name
Address
Telephone
Email
Occupation

Beneficial Owner #3

Name
Address
Telephone
Email
Occupation



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REQUIRED SUPPORTING DOCUMENTS

The following documents are to be furnished for each of the ultimate individual beneficial owners, shareholders and directors:

- Certified or notarized passport copy
• Proof of residential address, such as a copy of a utility bill or a bank or credit card statement
• Professional reference letter
• Financial institution reference letter

Where a corporate entity acts as a director or shareholder, we require a copy of the Articles of Incorporation, Formation Certificate or equivalent document of that entity, together with the supporting documents indicated above pertaining to the individual owner(s) of such entity.

MAIL

You may have mail for your new corporation sent to our address. If you wish to do so, please indicate how we should handle any mail received.

- ☐ Collect all mail and forward same to you at the end of each quarter, at a fee of \$150 per annum
☐ Retain all mail on file, at a fee of \$100 per annum
☐ Destroy all mail received, at a fee of \$100 per annum

If any mail is received for the corporation, and none of these options have been chosen, the mail will be returned to sender.

NEVIS ADMINISTRATION SERVICES

Meridian Trust Company Limited, our sister company based in Nevis, provides management and administration services for corporations. Please indicate if you want to learn more about Meridian's services.

- ☐ Yes ☐ No

Completed By

Name
Company/Firm Email
Address Phone
Fax
Signature Date

Morning Star Holdings Limited
Hunkins Waterfront Plaza
Suite 556
Main Street
Charlestown, Nevis
West Indies
Tel +1-869-469-1817
Fax +1-869-469-1794
info@morningstarnevis.com